

# PRINCETON CLUB

## #FORABETTER TOMORROW

Dear Summer Camp Parent:

We want to thank you for choosing the Princeton Club Summer Camp! We are very excited to get our season kicked off and have a lot of new and fun activities for your kids, as well as a lot of the activities they already love (like swimming!!).

Your kids will enjoy sports such as tennis, basketball, soccer, kickball, yoga, kickboxing and even boot camp. We of course will have our daily swimming, fun activities and games and everything we can think of to keep your kids entertained.

A few important things before the season starts:

1. Important Registration Deadlines:
  - a. Registrations are processed in the order they are received:
    1. Returning members by **March 1st**, processed first
    2. First time members **March 2nd through March 20th** processed next, and then processed in order they are received by either member or non-member. Non-member registrations may be turned in prior to April 15th but will be put "in order" to be processed after April 15th.
2. ALL PAPERWORK MUST BE FILLED OUT AND COMPLETED BEFORE WE WILL PROCESS YOUR REGISTRATION . This includes all information on the registration form, immunization forms, etc. Do not leave any empty spaces. If it is not complete, we will not process until it is complete and may take you out of order for registration.
3. Field trips are taken on Thursdays. All kids attending camp on Thursdays must attend field trips. There is an additional charge of \$30 (See Registration Form). Field trips are subject due to weather or other factors with advance notice.
4. We will be hosting an OPEN HOUSE on Thursday, June 6th at 6 pm for parents and families. We encourage parents to attend so we can ensure all paperwork is ready for the kids' first day, that schedules and policies are covered, kids have an opportunity to see camp, and we can answer any questions you have!
5. All information for camp can be found on our website [princetonclubsummercamp.com](http://princetonclubsummercamp.com). This includes all schedules and camp policies. It is important for parents to review and understand all policies.
6. All weekly communication also goes out via email. If you are not receiving emails after campstart, please contact us so we can resolve the issue.
7. On the last page is a list of what to bring everyday (this can also be found on the website).

Again, we are looking forward to hosting a camp where your kids will have fond memories for years to come! If you have any questions, feel free to contact us anytime.

Sincerely,

Val Stenzel, Kids Club and Summer Camp Director ([vstenzel@princetonclub.net](mailto:vstenzel@princetonclub.net))

Kennedy Owens, Summer Camp Director ([kennedy@princetonclub.net](mailto:kennedy@princetonclub.net))

Princeton Club – New Berlin

# Summer Camp Child Information

**PARENTS MUST FILL OUT BOTH SIDES**



Member # (or indicate non-member)

Member Name filling out form

**For registration to Summer Camp, fill out this form completely for each child attending camp**

CHILD INFORMATION				
Name (Last, First)	Address - Home (Street, City)	Telephone Number	Birthdate (mm/dd/yyyy)	First Day of Attendance

**PARENT OR GUARDIAN INFORMATION** - All parents/guardians are permitted to pick up child unless access is prohibited or restricted by court order. Attach court order, if any.

Relation to Child	Name	Address - (Street, City)	Contact Information
Mother or Guardian			Home: Cell: Work:
Father or Guardian			Home: Cell: Work:

Parent/Guardian Email Addresses  
 Mother/Guardian:  
 Father/Guardian:

**AUTHORIZED PERSONS** - Persons other than parents/guardians who are authorized to pick up the child. **If no one, write "None"**

Relation to Child	Name	Address - Home	Contact Phone Numbers
			Home: Cell: Work:
			Home: Cell: Work:

**EMERGENCY CONTACT**- The person to be notified in an emergency when parents cannot be reached \_\_\_Yes \_\_\_No This person is authorized to pick up child

Relation to Child	Name	Address - Home	Home/Cell Phone #
			Home: Cell:

**PHYSICIAN OR MEDICAL FACILITY**

Name	Address (Street, City, State, Zip Code)	Telephone Number

Authorization

Yes  No I hereby give my consent for emergency medical care or treatment to be used only if I cannot be reached immediately.

Yes  No I have had an opportunity to review the policies of this child care center and a summary of the Wisconsin Rules for Licensing Child Care Centers. The policies are available on our website [www.princetonclubsummercamp.com](http://www.princetonclubsummercamp.com) and available upon request.

Yes  No I give permission for my child to participate in field trips and other activities during operating hours.

Beginner  Intermediate  Advanced - Please indicate swimming level ability for child. Child is also evaluated at camp.

**PLEASE FILL OUT FORM IN ITS ENTIRELY ON BOTH FRONT AND BACK SIDES. DO NOT LEAVE BLANKS.**

**CHILD REGISTRATION, PAGE 2 (PARENTS MUST FILL OUT BOTH SIDES)**

Child Name (as indicated on front) \_\_\_\_\_

**HEALTH HISTORY AND EMERGENCY CARE PLAN** If available, attach and health care plan information from the child's physician, therapist, etc.

1. Check any special medical condition that your child may have.
  - No special medical condition/None for questions 1 - 8
  - Asthma  Diabetes  Gastrointestinal or feeding concerns including special diet and supplements
  - Cerebral palsy/motor disorder  Epilepsy/seizure disorder  Any disorder including Cognitively Disabled, LD, ADD, ADHD, or Autism
  - Other condition(s) requiring special care - Specify \_\_\_\_\_
  - Milk allergy. If child is allergic to milk, attach a statement from the medical professional indicating an acceptable alternative.
  - Food allergy - Specify food(s) \_\_\_\_\_
  - Non-food allergies - Specify \_\_\_\_\_
2. Triggers that may cause problems Specify \_\_\_\_\_
3. Sign or symptoms to watch for - Specify \_\_\_\_\_
4. Steps the child care provider should follow. If prescription or non-prescription medications are necessary, a copy of the **Authorization to Administer Medication** should be attached to this form.
5. Identify any staff to who you have given specialized training/instructions to help treat symptoms. \_\_\_\_\_
6. When to call parents regarding symptoms or failure to respond to treatment. \_\_\_\_\_
7. When to consider that the condition requires medical care or reassessment. \_\_\_\_\_
8. Additional information that may be helpful to the child care provider. \_\_\_\_\_
9. Is the child currently taking any medications  Yes  No  
 If yes, what kind and why? \_\_\_\_\_  
 If medication needs to be administered during Camp, **Authorization to Administer Medication** should be attached to this form.

**SUNSCREEN/INSECT REPELLENT - All lines MUST be filled out completely. Sunscreen and insect repellent are provided by parents and each bottle labeled.**

- Sunscreen Authorization - Sunscreen is provided by parent and must be labeled. Fill out specific brand name, do not put "any".**
- I authorize the center to apply sunscreen to my child
  - I authorize the center to allow my child to self apply
- Brand name (must fill out with name) \_\_\_\_\_ Strength \_\_\_\_\_
- Insect Repellent Authorization - Repellent is provided by parent and must be labeled. Fill out specific brand name, do not put "any".**
- I authorize the center to apply repellent to my child
  - I authorize the center to allow my child to self apply
- Brand name (must fill out with name) \_\_\_\_\_ Strength \_\_\_\_\_

**IMMUNIZATIONS** - List the MONTH, DAY AND YEAR the child received each of the following immunizations. DO NOT USE a (✓) or (x). If you do not have an immunization record for this child, contact your doctor or local health department to obtain the records.

TYPE OF VACCINE	1st Dose (M/DY)	2nd Dose (M/DY)	3rd Dose (M/DY)	4th Dose (M/DY)	5th Dose (M/DY)
Diphtheria - Tetanus - Pertussis (Specify DTP, DTaP, or DT)					
Polio					
Hib (Haemophilus Influenzae Type B)					
Hepatitis B					
Measles - Mumps - Rubella (MMR)					
Varicella (chickenpox) vaccine. Vaccine is only required if the child has not had chicken-pox disease. Has the child had Varicella disease? <input type="checkbox"/> Yes year _____ <input type="checkbox"/> No or unsure (Vaccine is required)					

My child does not meet all immunization requirements. These requirements can only be waived if a properly signed health, religious, or personal conviction waiver is filled out with the day camp. The form can be found on [www.princetonclubsummercamp.com](http://www.princetonclubsummercamp.com)

SIGNATURE - Parent or Guardian

Date Signed

# Camper Information

Camper 1 Name: \_\_\_\_\_

Birthdate: \_\_\_\_\_ Age: \_\_\_\_\_ M or F \_\_\_\_\_

Camper 2 Name: \_\_\_\_\_

Birthdate: \_\_\_\_\_ Age: \_\_\_\_\_ M or F \_\_\_\_\_

Camper 3 Name: \_\_\_\_\_

Birthdate: \_\_\_\_\_ Age: \_\_\_\_\_ M or F \_\_\_\_\_

Please CHECK each full week you plan to have your children to attend camp. If you plan to use only specific days please CIRCLE the days you plan to attend.

Week 1: June 10 - 14                    M   T   W   R   F  
Subtotal: \_\_\_\_\_

Week 2: June 17 - 21                    M   T   W   R   F  
Subtotal: \_\_\_\_\_

Week 3: June 24 - June 28            M   T   W   R   F  
Subtotal: \_\_\_\_\_

Week 4: July 1 - July 5\*                M   T   W            F  
Subtotal: \_\_\_\_\_

Week 5: July 8 - July 12                M   T   W   R   F  
Subtotal: \_\_\_\_\_

Week 6: July 15 - July 19                M   T   W   R   F  
Subtotal: \_\_\_\_\_

Week 7: July 22 - July 26                M   T   W   R   F  
Subtotal: \_\_\_\_\_

Week 8: July 29 - August 2                M   T   W   R   F  
Subtotal: \_\_\_\_\_

Week 9: August 5 - August 9                M   T   W   R   F  
Subtotal: \_\_\_\_\_

Wk 10: August 12 - August 16                M   T   W   R   F  
Subtotal: \_\_\_\_\_

Wk 11: August 19 - August 23                M   T   W   R   F  
Subtotal: \_\_\_\_\_

*Fees:*

<b>Member</b>	<b>Per Week</b>	<b>Per Day</b>
1st Child	\$220	\$65
Each Additional Child	\$200	\$65

<b>Non-Member</b>	<b>Per Week</b>	<b>Per Day</b>
1st Child	\$250	\$75
Each Additional Child	\$230	\$75

**\*No Camp July 4th**

*Billing Option*

All members and non-members are billed on a monthly basis. The 1st week will be charged when registration is processed as a non-refundable downpayment. The remaining weeks will be auto-deducted from your credit card on the 1st of each month. (All weeks in June billed 6/1, all week in July billed 7/1, all weeks in August billed 8/1) (Must provide info below). Checking info can also be used, please attach voided check.

Credit Card Type: \_\_\_\_\_  
Credit Card # \_\_\_\_\_  
Expiration Date: \_\_\_\_\_

# Field Trips

Campers must participate in Field Trips (All Thursdays) if attending camp on Thursdays. Fees must be paid in full at time of registration. Price includes additional snack. Field trips are subject to change per Princeton Club and parents will be notified. See Policies for full information.

Week 1	_____ Skyzone	\$30.00
Week 2	_____ Milwaukee County Zoo	\$30.00
Week 3	_____ Country Springs	\$30.00
Week 4	_____ No Field Trip	
Week 5	_____ Discovery World	\$30.00
Week 6	_____ Apple Holler	\$30.00
Week 7	_____ Action Territory	\$30.00
Week 8	_____ Ridge Theater/Malone Park	\$30.00
Week 9	_____ Moreland Golf Center	\$30.00
Week 10	_____ Brewer Game	\$30.00
Week 11	_____ Lucky Lanes Bowling	\$30.00

**TOTAL FIELD TRIP AMOUNT:** \_\_\_\_\_

Parent Authorization:  
I authorize my child to attend any and all field trips indicated on the weeks above. I understand field trip transportation is via school bus to and from the center.

Parent signature: \_\_\_\_\_

# Early Drop Off/Late Pick-up

"Gap time" is available for parents to drop their kids off prior to (7:15-8:00 am) or after normal Summer Camp hours (5:00-6:00 pm). Purchase of gap time is at the Front Desk and must be done prior to use. If gap time is not purchased in advance and is used, the charges will be auto-billed to parent account. Gap time purchases are non-refundable.

Fees (Member & Non-Member):  
\_\_\_\_\_ \$40/month, Indicate which months: \_\_\_\_\_  
\_\_\_\_\_ \$100 entire summer

\*All gap time is unlimited usage AM and PM per family.

# Rules & Policies

- Registrations are processed in the order they are received. Returning members will be processed first through March 1st. New Members or Non-Members will be processed March 2nd - March 20th in order they are received. Any changes or cancellations thereafter follow our cancellation policy (see below)
- A one week non-refundable deposit fee for camp is due at time of registration plus all field trips. Field trips are non-refundable.
- All Summer Camp payments are fully refundable provided written notice of cancellation is received by June 1 to the Camp Program Director (excluding deposit). Two week prior written notice is required for any cancellations after June 1.
- A 50% prorated refund will be issued for any cancellations received after June 1 - only when two week prior written notice has been received in by the Camp Program Director.
- Days missed, including illness are non-refundable - no exceptions.
- There will be a \$25.00 service fee charge for any schedule changes after June 1.
- Any enrollment additions to Summer Camp are subject to availability.
- Late Pick Up Fee: Parents who do not pick up their children on time will be charged an additional \$5.00 per every FIVE minutes late.
- The full rules and policies are also available at the summer camp tent anytime upon request and can also be found at [www.princetonclubsummercamp.com](http://www.princetonclubsummercamp.com)



# Summer Camp Waiver

**PARENT OF CHILD PARTICIPANTS MUST FILL OUT BOTH SIDES AND SIGN. ONLY ONE WAIVER AND REGISTRATION FORM NEEDED PER FAMILY. FILL OUT SEPARATE CHILD INFORMATION FORM FOR EACH CHILD ATTENDING AND ATTACH.**

Member # (or indicate non-member)		Member Name		
Day Phone	Evening phone		Email Address	
Address	Street	City	State	Zip Code

### Waiver of Claims & Indemnification

*It is expressly agreed that participation in the Princeton Club-sponsored "Club Activity" in New Berlin, as with all Princeton Club-sponsored activities and events, shall be undertaken by a member or guest as his/her risk and Princeton Club and its affiliates and their directors, officers, employees, agents independent contractors and representatives and the City of New Berlin and its affiliates and their directors, officers, employees, agents independent contractors and representatives shall not be liable for any injuries or damages whatsoever, including without limitation claims, demands, injuries, or damages resulting from acts of omissions or active negligence on the part of Princeton Club and its affiliates, and their representatives and the City of New Berlin and its affiliates, and their representatives arising from the member's or guest's participation in the Princeton Club-sponsored "Club Activity". On behalf of his/her executors and administrators, heirs, assigned successors, next of kin, and personal representatives, member or guest (whose signature appears below) does hereby expressly forever waive any and all liabilities, claims, demands, injuries, damages, rights of action or causes of action, whether the same be known or unknown, anticipated or unanticipated resulting, directly or indirectly, from participation in the Princeton Club-sponsored "Club Activity".*

*I give my full permission for my children to participate in Princeton Club programs. The participant's parent/guardian agree that Princeton Club instructors, volunteers, and chaperones will not be held responsible for any accident or losses, however caused, and agree to release all parties involved from claim of damages that may arise as a result of or by reason of such loss or accident. I am of the understanding that every reasonable precaution will be taken to ensure the safety of the above named participant. In the event the parent/guardian or person named above cannot be reached during an emergency involving the named participant(s), I give my full permission to Princeton Club staff to secure all necessary and required medical treatment.*

*Additionally, as a participant, I understand that my appearance (i.e. photographs or video), and/or voice, or the appearances and voices of any of my immediate children, is acceptable to use in marketing material and will not be compensated for use in any future promotional materials used by Princeton Club. This includes but is not limited to television, radio, print ads, brochures, flyers, Internet and any other form of media used to promote Princeton Club.*

*I have read, understand, accept and agree to the forgoing terms and conditions.*

**I have read, understand, accept and agree to the forgoing terms and conditions. Failure to sign below will result in an incomplete registration.**

\_\_\_\_\_  
Parent/Guardian Signature of Summer Camp Participant(s)

\_\_\_\_\_  
Date



## Checklist of Items That Should Be Sent Daily

*Having a labeled backpack* sent with your child daily will help us make sure your child is fully equipped and safe to participate in daily activities. All items in the backpack need to be labeled with the child's name on it. The backpack should include:

- ✓ Water Bottle filled with water in the morning (we refill throughout the day)
- ✓ Bag lunch or lunch form for Subway (forms are online or at camp).. All Subway lunches require a Subway gift card purchase (cash not accepted). The Subway gift card can be kept at camp and refilled as needed.
- ✓ Sunscreen of SPF 15 or higher. **Children should arrive already covered**, but we will reapply as needed.
- ✓ Insect repellent
- ✓ Smocks or Old T-shirt to protect clothes during craft activities
- ✓ Craft Supplies including markers, scissors and glue stick
- ✓ Swimsuit as we swim in the pool daily
- ✓ Hats or sunglasses (optional – we are outside quite a bit)

**\*\*Make sure all items are labeled with your child's name\*\***

Thank you for your cooperation in making your child's experience the best it can be at the Princeton Summer Camp.